

MEETING MINUTES | September 18, 2019 12:00 - 2:00 p.m.

Location: KIPP Durham Middle School, Room 002 and Conference Call: 252.751.1984

BOARD MEMBERS IN ATTENDANCE	KIPP ENC STAFF IN ATTENDANCE	GUESTS IN ATTENDANCE
<ul style="list-style-type: none">● Minnie Forte-Brown● Douglas Kahn● Reid Phillips (voted in as new Board member during this meeting)● Tonza Ruffin● Gail Worthington	<ul style="list-style-type: none">● Brandon Rosas● Lauren Vance	<ul style="list-style-type: none">● James Gray, III● John Kalafatas (KIPP Foundation)

WELCOME Call to Order at 12:06 pm

Finance Committee Chair, Mr. Kahn, calls to re-order the agenda to ensure quorum for necessary votes: Development Update, Schools Update, Board Administration, Financial Health, Strategy.

REPORTS

- **Development Update**
 - Development consultant Mr. Gray shared update on progress (1) boosting familiarity with and favorability to KIPP ENC with emphasis on Durham and (2) building a strong fundraising program, beginning with planning for launch of Board of Visitors.
- **Schools & Academics Update**
 - Ms. Vance shares that Board reporting moving forward will be based on a KIPP ENC Regional Goals Dashboard with goals for each of KIPP's Six Essential Questions. Sample from KIPP St. Louis was previewed.
 - Ms. Vance shares that KIPP ENC overcame a predicted enrollment deficit through weekly data analysis, strategic action planning, and leadership by the Managing Director of School Operations and Directors of School Operations. KIPP ENC Alumni supported door-to-door recruitment efforts. Enrollment is predicted to be about 22 students above the budgeted enrollment.
 - Ms. Vance leads review of 2018-19 Student Attrition Data across KIPP ENC's six schools. KIPP Gaston Primary had best student retention rate, with just 9% student attrition. KIPP Halifax Middle School had the highest student attrition rate at 27%. Request for attrition data disaggregated by grade level at each school is made by Ms. Worthington.
 - 2018-19 North Carolina Assessment and Accountability Data was reviewed. KIPP Durham College Prep received a D letter grade and Exceeded for School Growth Status. KIPP Gaston College Prep received a C letter grade and Met for

School Growth Status. KIPP Halifax College Prep received a D letter grade and Met for School Growth Status.

- Request for an academic dashboard that shows more comparative data and year-over-year data from the CAO by Mr. Kahn.
- Ms. Vance reviewed School Leadership Talent, celebrating strong retention of leaders, and confirmed currently open roles at SST and schools.

BOARD ADMINISTRATION Agenda

- Public Comment - None
- Consent Agenda
 - Approvals of the KIPP ENC June 2019 and August 2019 Board Meeting Minutes are moved to the October Board meeting agenda. In the June 2019 Meeting Minutes, the approval of bus purchases needs to be amended from “First Citizens Bank” to “Daimler Truck Financial, Carolina Thomas Bus Company finance affiliate.” The August 2019 Meeting Minutes need to be included in the October Board packet for review.
- New Member Vote
 - Reid Phillips is voted onto the KIPP ENC Board.

REPORTS

- **Financial Health**
 - Mr. Rosas provides FY20 KIPP ENC Budget with Year over Year Comparison to FY18 and FY19 and Summary of Cash on Hand at Ending FY18, Ending FY19, and Today.
 - Official ADM counts are final for all three LEAs this week.
 - North Carolina has not yet approved a budget, so per pupil amounts remain unknown. State per pupil funding growth assumptions reduced from 4.0% to 2.5% in FY20 budget.
 - Process is under way to update the FY20 budget through review by leadership team and adjustments for all student data in Powerschool.
 - Timeline for the 5-Year Budget model follows the revision of the FY20 budget. KIPP ENC leadership needs to provide Level Field with input on enrollment numbers, included projected enrollment growth in specific grade levels.
 - Mr. Rosas confirmed that the purchase of 14 new yellow buses and 2 white activity buses from Carolina Thomas was completed on August 23, 2019.
- **Strategy: KIPP NC Merger and ED Search**
 - John Kalafatas, KIPP Foundation Relationship Manager to KIPP Eastern North Carolina, led overview and discussion on KIPP’s Impact, Sustainability, and Scale in NC.
 - Feedback was gathered from the Board on the re-started plan to search for a shared NC Executive Director and consider merger with KIPP Charlotte over 2 years to form KIPP North Carolina.
 - On-Ramps Search Firm will lead the search for the Executive Director, pending signatures of KIPP ENC and KIPP Charlotte Board Chairs on contract.

- Mr. Kahn requested additional time to learn lessons learned on mergers within KIPP at October Board meeting.

Enter Closed Session 1:55 PM

SUMMARY OF DECISIONS AND NEXT STEPS

- Signature needed from Board Chair or designee to launch North Carolina ED search with On-Ramps
- Vote for proposed new Board Member, Arthur Rogers, to October Meeting agenda
- Finance Committee will discuss joint salary for North Carolina ED

APPROVALS

Motion	Moved	Seconded	Approved
Approve the agenda	Minnie	Gail	All
Approve adding Reid Phillips to KIPP ENC Board	Minnie	Doug	All

ADJOURNMENT Time 2:05 PM