

KIPP CHARLOTTE BOARD MEETING – SEPTEMBER 2019

The scheduled meeting of the KIPP Charlotte Board of Directors was held on September 6, 2019 at KIPP Change Academy located at 5431 Hickory Grove Road, Charlotte, NC 28215.

Board members in attendance: Lisa McMillan, Michelle Conley-Gore, Adam Smith, Becky Winkler, DeAnthony Hill, Meka Turner, Alice Schulte, Matthew Bohlen, Campbell Wilson, Zach Manis, Jon Morris, LaTanya Bowman, Karin McGinnis

Board members in attendance via phone: None

Board members absent: Tom Duncan

Others in attendance: Anokhi Saraiya (Head of Schools), Stacy Johnson (Chief of Staff), Heather Moeller (Director of Development), Christian Drake (Director of Finance and Operations), John Kalafatas (KIPP Foundation Relationship Manager)

Welcome: Becky Winkler welcomed all in attendance and called the meeting to order at 8:10 AM.

Approval of agenda: The board reviewed the agenda and found no changes. Alice Schulte moved to approve the agenda, and Adam Smith seconded the motion. The agenda was approved unanimously.

Approval of minutes: The board reviewed the minutes from the June meeting and found four small typos to be corrected. Becky Winkler moved to approve the minutes with these typos corrected, and Alice Schulte seconded the motion. The minutes were approved unanimously.

Inspiration: Anokhi Saraiya started the meeting with several videos of KIPP students chanting and learning during the first weeks of school.

Board Chair Report: Becky Winkler began the report by welcoming our new KIPP Foundation Relationship Manager, John Kalafatas. Ms. Winkler also informed the board that there will be four prospective new board members in attendance at the October meeting. Resumes and bios will be circulated ahead of time to allow current board members to begin to get to know them. Finally, Ms. Winkler made a request for additional membership to join the Finance Committee as Campbell Wilson and Tom Duncan are both finance committee members nearing the end of their terms.

Schools Report: Anokhi Saraiya began her report by highlighting some of the ways in which the schools have started off strong this year, including being fully hired by the first day of school, conducting three full weeks of teacher professional development and one full week of leadership development prior to the return of the students, demonstrating some growth in math EOG scores, increasing parent engagement with Family Preview days and Kindergarten parent workshops, and aligning the region around our three priorities for the year: Every Minute Counts, Sweat the Small Stuff, and Sparkle and SHINE. Ms. Saraiya also noted the present areas of focus, including an enrollment gap, a waitlist on several bus routes that is creating transportation challenges, and a new after school program.

Finance Report: Christian Drake provided an overview of the financials through the end of the 2018-19 schools year, noting that the final budgeting targets were met. Mr. Drake also shared the ending bank balances for the 2019 fiscal year as well as the balances to date for 2020. Mr. Drake reviewed the board approved 2020 budget, noting that the state per pupil funding rate has yet to be released. Mr. Drake shared the BB&T Engagement Letter with the board, detailing the terms of service. Jon Morris

suggested the hiring of a consultant to assist in navigating the process. Jon Morris and Matthew Bohlen both offered to identify possible consultants. LaTanya Bowman offered to share contacts she has with several other banks, and John Kalafatas offered to connect with other KIPP regions to share their experiences with similar situations.

Governance Report: Alice Schulte reported that the onboarding session conducted in August for the newest board members was successful, and she shared plans to conduct a second session once additional board members are approved. Lisa McMillan agreed to join the Governance Committee to replace a departing Board Member. The Governance Board is currently conducting an annual policy review. The Conflict of Interest Policy was distributed, and all Board members were asked to sign the acknowledgement form.

Strategic Planning Report: Becky Winkler identified the search for an Executive Director as the main topic on the Strategic Planning Committee's agenda, and the first session of the board retreat will be dedicated to determining and agreeing upon next steps in the search process.

Development Report: Heather Moeller reminded Board members that they have received all the sponsorship materials and invitations for the upcoming "An Evening with Steve Smith, Sr." event. Ms. Moeller requested that all Board members share the information with potential ticket buyers and sponsors. Ms. Moeller and Jon Morris also shared details of the event space and requirements for attending the VIP session.

New Business: None

Adjournment: Campbell Wilson made a motion to adjourn at 8:55 AM. The motion was seconded by Alice Schulte, and the meeting was unanimously adjourned.