

## KIPP CHARLOTTE BOARD MEETING – JANUARY 2021

The scheduled meeting of the KIPP Charlotte Board of Directors was held on January 8, 2021, via video conference.

**Board members in attendance (11):** Michelle Connley-Gore, Kevin Zhao, Becky Winkler, Emily Phillips, Dinesh Chopra, Lisa McMillan, Karin McGinnis, Matthew Bohlen, Jon Morris, LaTanya Bowman, Kimberly Green

**Board members absent (1):** Meka Turner

**Others in attendance:** Tim Saintsing (Executive Director), Anokhi Saraiya (Chief Academic Officer), Stacy Johnson (Chief of Staff), John Kalafatas (KIPP Foundation Relationship Manager), Christian Drake (Director of Finance), Malcolm Brooks (KCA Principal), Adam Smith (Guest)

**Welcome:** Becky Winkler welcomed all in attendance and called the meeting to order at 10:01 AM. Ms. Winkler recognized that Adam Smith's tenure on the board has ended and that he would be present today as a guest. In addition, Stacy Johnson shared an award to recognize former board member Alice Schulte as the longest running KIPP Charlotte board member.

**Approval of agenda and minutes:** Becky Winkler moved to approve the agenda for today's meeting as well as the minutes from the October 23 and December 16 board meetings. Karin McGinnis seconded the motion. The agenda and minutes were approved unanimously.

**Schools Report:** Chief Academic Officer Anokhi Saraiya and Principal Malcolm Brooks shared a video of a 4<sup>th</sup> grade math class and answered board member questions regarding the strengths and challenges of remote instruction at the elementary school. Mr. Brooks shared many highlights, including building strong relationships, conducting daily morning meetings, engaging with parents twice per month for updates and feedback, regular teacher observations and feedback, high student participation, and maintaining strong culture through KCA institutions such as Pride Time. Mr. Brooks also identified some of the challenges with remote instruction, including attendance in the lower grade levels, ever-changing situations in students' home lives, and administering assessments effectively.

**Finance Report:** Christian Drake shared the financial reports, including the budget versus actual spending through November, the projected cash flow, and the bank account balances to date. The application for PPP loan forgiveness was submitted on December 22, and the finance committee anticipates the loan will be forgiven as all requirements were met. Mr. Drake also shared the findings from the FY2020 financial audit, which revealed no material weaknesses or findings. Dinesh Chopra moved to approve the audit, and Matthew Bohlen seconded the motion. The motion passed unanimously.

**New Business:** Executive Director Tim Saintsing updated the Board regarding progress towards the KIPP North Carolina merger, including the creation of two distinct working groups to study Anti-Racism and Literacy and the creation of a robust staffing model and recruitment timeline for the new central office staff.

Stacy Johnson oriented board members to the new Regional Dashboard, which includes current data related to enrollment, attrition, attendance, and demographics.

**Governance Report:** Lisa McMillan shared the annual policy updates with the Board, highlighting the more significant updates made to the Document Retention Policy and the Grievance Policy. Lisa McMillan moved to accept the updated policy changes, and Michelle Connley-Gore seconded the motion. The motion passed unanimously.

Lisa McMillan recognized the end of Ms. Becky Winkler's term and nominated Dinesh Chopra as the new Board Chairperson. Jon Morris seconded the motion. The motion passed unanimously.

The Board thanked Becky Winkler for her six years of service and leadership.

**Adjournment:** Becky Winkler moved to adjourn the meeting at 11:55 AM. Lisa McMillan seconded the motion. The motion passed unanimously.