

## **KIPP ENC Board of Directors Meeting**

**MEETING MINUTES January 29, 2020** 12:30 p.m.

Location: KIPP Durham and Conference Call: 252.751.1984

### **BOARD MEMBERS IN ATTENDANCE:**

- Mary Brown
- Reid Phillips (by phone)
- Arthur Rogers
- Tonza Ruffin (by phone)
- Julius Tillery (by phone starting at 12:38pm)

### **KIPP ENC STAFF IN ATTENDANCE:**

- Lauren Vance
- Brandon Rosas
- Marya Murray-Diaz
- Gray Visco
- Shamera Williams (by phone)
- Leonard Muhammad (until 12:46pm)

### **VISITORS IN ATTENDANCE:**

- Neilson Brown - Friend of KIPP
- John Kalafatas - KIPP Foundation

**WELCOME & AGENDA** - Call to Order at 12:32pm

### **BOARD ADMINISTRATION**

- **Motion to approve the minutes from the last two meetings**
  - Suggested revision: Julius Tillery was listed as a Board member in previous meeting minutes but should have been listed as a guest
  - Moved: Arthur Rogers
  - Seconded: Reid Phillips
  - All approved
- **Agenda**
  - Moved: Arthur Rogers
  - Seconded: Tonza Ruffin
  - All approved
- **Public Comment**
  - There was no public comment.

- **Resolutions**

- **Relieving former Board member, Victoria Bennett**

- Moved: Tonza Ruffin
  - Seconded: Arthur Rogers
  - All approved

- **Adding Julius Tillery to the Board**

- Moved: Tonza Ruffin
  - Seconded: Arthur Rogers
  - All approved

## REPORTS

### Operating Goals, Schools, & Academics Update - Lauren Vance

- **Shout-outs**

- 81% of Gaston HS seniors have been accepted to a college/university already
  - Muhammad: gratitude for Friends of KIPP event; KIPP ENC staff shout-outs; goal is to host another event in Halifax before the end of SY19-20
  - 3 of 54 schools (GCP PS, HCP PS, GCP HS) in entire KIPP network had >80%+ teacher retention rates
  - Accelerated Reader - purchased at all KIPP ENC PSs and MSs

- **Dashboard Metrics**

- #1: No meaningful difference in FRL numbers
  - #2: On track for 13% student attrition rate (down from 15%) if last year's trends occur again; attendance is trending positively but there has been a lot of illness in January; chronically absent rates have improved compared to 2018-19
  - #3: see below (deep dive topic)
  - #4: see above (81% of Pride of 2020 have already been accepted to college)
  - #5: new HR Director; two ED candidates; open searches; teacher licensure is now at 61%
  - #6: transition from Acadia to CSP; Friends of KIPP event

- **KIPP Durham charter renewal update**

- Recommended for 7-year renewal--should know officially during the first week of February

### Financial Update - Brandon Rosas

- Updated financial model as of 1/29 with EOY projections
  - FY20 column is most up to date budget model = \$598K surplus
  - Second allotment received in December; third allotment should come in February or March regardless of state passing budget (will result in difference in per pupil rates)
  - Should receive \$22,500 more than expected in federal revenue; should also

- receive more money for school nutrition program (CEP vs. FRL applications)
- Projecting \$130K over our original budget in total revenue
- Projected to save \$881K total, mostly due to personnel openings
- Cash on hand on 1/24/2020: \$2.4MM in non-restricted cash; \$307K in restricted cash
- \$750K re-fi with KIPP Foundation/CSGF; repayment of \$250K per year for the next three years
- Transition from Acadia to CSP: efforts to reduce costs of contracts, including PowerSchool; CSP financial reports will come out in February; IntAcct

## **NC Merger Progress Update - John Kalafatas**

- **Finance**
  - Formed finance committees for ENC and Charlotte
  - Hired Level Field partners
  - Creating working groups is in progress
- **Legal**
  - Lauren and Anokhi met with Dave Machado, head of OCS
  - No red flags; example of this in Wilmington, NC
  - We would create a new 501(c)3 with possible need to dissolve ENC and Charlotte

## **Deep Dive - Student Recruitment - Marya Murray-Diaz**

- 2018 + Prior = Not much consistency or whole-scale communication; no unified plan
- 2019 = Year 0 (more tracking; more data-driven; set enrollment targets)
  - 158 seats remained; Level Field helped identify “remaining need” estimator; lots of holes in attendance/tardy tracking processes
- 2020 = More strategic every step of the way
  - Emphasized 20-day ADM; continued enrollment through first 20 days; many recruitment plan upgrades; potential for 4th grade at Halifax and Durham

## **Deep Dive - Academics & Improving Student Outcomes - Lauren Vance**

- March board meeting idea = 1 hour looking at school curricula and assessment data
- Primary schools are trending in the right direction in ELA
- ELA curriculum = Wheatley = KIPP national curriculum so we can compare data nationally
- Middle school students are not yet reaching mastery levels in ELA (data is down -- 7 of 12 teachers in those classrooms today are not the teacher from August 2019); Gaston is outperforming other two campuses but not dramatically
- Math curriculum = not necessarily the “right” one (same for Charlotte); overlap of literacy and math; not enough calculator instruction
- Science curriculum = Amplify = not a perfect match to NC standards but close; science “clusters” once a month

## **KIPP Halifax MS Update - Lauren Vance**

- Alexis Bell - did not return after winter break due to personal circumstances
- Strong leadership team = Chianti Watson; Shawna Mayo; Sean McWhite; Trinetia Banks
- Still need a School Leader (most likely coming from outside KIPP ENC)
- Many staff absences + vacancies
- Not enough staff to move the needle on rigor
- Re-partnering with TFA for Halifax MS placements (ideally 4-6 people)

## **Deep Dive - Equity in Discipline - Lauren Vance**

- Move to restorative discipline practices (instead of punitive) and equitable discipline consequences (should align with demographics)
- 2018-19 data: 1956 students enrolled and 1356 days of OSS (does not match “being in school is important” mantra)
- Named some takeaways--protocols for restorative practices; ISS (not very impactful)

## **Meeting Adjourned: 2:27pm**

- Motion to adjourn the meeting
- Moved: Arthur Rogers
- Seconded: Mary Brown
- All Approved

## **Executive Session -- none**